

Willowdale Christian Reformed Church (WCRC)
Pastor Position Description

The Pastor of WCRC knows the love of God and demonstrates their love of Jesus by loving the congregation and all people who seek to know Jesus. The Pastor leads the members of the congregation to grow into a closer and deeper relationship with Jesus and with each other.

The Pastor plays a key role in ensuring that the ministries of the church support the purposes of WCRC to help people to experience Jesus every week and to embody Jesus in their daily lives. The Pastor leads the church to achieve this through worship centred on the Word and sacrament, as well as being a leader in the areas of discipleship, teaching, pastoral care, and outreach. They grow in their ability to do this through prayer and study, and through the encouragement, both formal and informal, of the leaders and members of the church.

- This is a full-time position
- The position reports to Council
- An annual performance evaluation will be conducted by Council

1. Worship Ministry

- a. Spend regular time in prayer and preparation, being attentive to the leading of the Holy Spirit.
- b. Work with staff and members of the congregation to develop liturgies that express the gospel message each Sunday
- c. Regularly preach the Word as part of worship services

2. Leadership

- a. Together with the Elders, articulate/develop and promote the vision and mission of the church. Lead the congregation in exploring how they can live and embrace the vision and mission.
- b. Together with the Elders and others, identify and create plans/programs for enfolding and integrating members of various, ages, faith traditions, and cultural backgrounds.
- c. Together with the Elders and Deacons, represent the congregation in dealings with external parties and the denomination.
- d. Identify and challenge individuals to take on specific ministry tasks, encouraging the use and development of spiritual gifts.
- e. Attend regular meetings of Council, Consistory, and Executive Committee, regularly providing reports of activities.
- f. Be a spiritual leader to the Elders and Deacons, teaching, encouraging and challenging them to grow in Christ and grow as leaders in the congregation and community.
- g. Show love to the geographic community of the church, by being a good citizen and leader, as opportunities and time allows.

3. Pastoral Care

- a. Provide Pastoral Care to members and newcomers to the church, especially to those experiencing significant life challenges, including sickness, hospitalization, bereavement, and to those who are elderly and/or shut in.
- b. Serve as a resource to and provide training for Elders, Deacons, and Care Team members as they identify needs within the congregation and community.
- c. Help provide an environment and programs that ensure that youth and children are enfolded and feel cared for.
- d. Promote love, prayer and care-giving among the congregation.

4. Teaching and Discipleship

- a. Provide teaching: both Bible Study and other programs that address the needs of a changing congregation. Ensure that teaching enfolds those of different cultures, generations, levels of knowledge, and understanding.
- b. Support the teaching and discipleship work of the Farsi Fellowship Ministry leaders.
- c. Foster, through example and teaching, the development and use of spiritual gifts.
- d. Provide mentorship and support to other ministry staff and key volunteer ministry leaders.

5. Professional Development and Administration

- a. Participate in training for skills development as approved/required by the Consistory (courses, seminars, conferences, etc.)
- b. Lead/attend staff meetings and build community and cooperation within the staff team and with other key volunteer ministry leaders.
- c. Assist the Personnel Committee and Consistory as requested for the purposes of performance reviews and open communications between all ministry partners.
- d. The Pastor will help ensure that programs and meetings comply with the requirements outlined in the WCRC Safe Church "Plan to Protect" Policy
- e. The Pastor will produce a police reference check as often as required by the WCRC Safe Church "Plan to Protect" Policy
- f. Attend Classis Toronto meetings and participate in committees, as needed.
- g. Maintain regular office hours to be available for church matters.
- h. Schedule pastors to preach when taking time away from the pulpit.
- i. Respond to correspondence (phone, emails, mail etc.) in a timely manner.